WELLSPRING INTERNATIONAL BILINGUAL SCHOOLS

WELLSPRING HANOI

SCHEDULE OF TUITION FEES & PREFERENTIAL POLICIES

ACADEMIC YEAR 2026 - 2027



(Updated in November, 2025)

A. TUITION FEES AND OTHER FEES

I. ENTRANCE ASSESSMENT FEE FOR NEW STUDENTS

- Entrance assessment fee: 3,000,000 VND per session per academic year.
- This fee must be paid before the assessment date and is non-refundable and non-transferable under any circumstances.
- In case the Student does not enroll or is not admitted, the entrance assessment fee will be charged again in the subsequent academic year.

II. PUBLISHED TUITION FEES (Unit: VND)

Education Level	Grade	Tuition fees per year	Tuition fees per semester (02 semesters)
American Bilingual Elementary School	Grade 1 – 4	181,300,000	90,650,000
	Grade 5	183,000,000	91,500,000
American Bilingual Secondary School	Grade 6 – 8	209,900,000	104,950,000
	Grade 9	220,400,000	110,200,000
American Bilingual High School	Grade 10 - 11	241,700,000	120,850,000
	Grade 12	253,800,000	126,900,000
Dual-Diploma High School	Grade 10AD - 11AD	292,300,000	146,150,000
	Grade 12AD	306,800,000	153,400,000
AP Diploma High School	Grade 10AP - 11AP	292,300,000	146,150,000
	Grade 12AP	306,800,000	153,400,000
American International High School	Grade 10AI - 12AI	493,000,000	246,500,000
Number of tuition payments		**Payable once**	**Payable twice**
Payment deadline: No later than		**15/07/2026**	**Semester 1: 15/07/2026** **Semester 2: 15/12/2026**

Tuition fees include:

- Tuition for subjects under the curriculum prescribed by the Vietnamese Ministry of Education and Training (MOET); the International Program (IP); and the Comprehensive Development program delivered within official class schedule.
- Fees for remedial or enhanced instruction provided during regular school hours under both the International and Vietnamese programs, as required by the School Board, based on results of the initial entrance assessment upon enrollment or class re-placement review conducted at the end of each academic year (if applicable).
- Programs and costs for meals, extracurricular activities, and day-time projects implemented in accordance with Wellspring Hanoi's official Academic Calendar.
- Graduation examination fees at the completion of each education level (if applicable); and examination fees for English subjects in accordance with international assessment standards (applicable to one examination per education level only).
- Mandatory State Health Insurance for students holding Vietnamese nationality.
- General health check-up program conducted at the beginning of the academic year.

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Tuition fees do not include:

- Remedial/enrichment fees outside regular school hours under both the International and Vietnamese programs, as required by the School Board, based on the results of the initial placement assessment upon enrollment or class re-placement review conducted at the end of each academic year (if applicable).
- Examination fees for voluntary international certifications pursued outside the prescribed curriculum or for elective credits.
- Study costs and examination fees for voluntary international certifications pursued outside the prescribed curriculum or for elective credits.
- Tuition and examination fees for credits within the standard curriculum taken from the second (02) attempt onwards.
- Remedial courses and additional subjects conducted outside regular instructional hours; extracurricular sports programs implemented outside the official class schedule and Academic Calendar; and any other incidental expenses not included in the School's Annual Plan for Students as published at the beginning of each academic year.
- After-school care service fees.
- Other optional service fees (textbooks, uniforms, learning materials, etc.).

III. SCHOOL DEVELOPMENT AND CONSTRUCTION FEE

- School Development and Construction Fee: 15,000,000 VND per academic year;
- For new students enrolling in the second semester: 50% of the School Development and Construction Fee is payable for the first academic year;
- This fee is non-refundable and non-transferable in all cases once any school day has commenced.

IV. PAYMENT AND PLACEMENT POLICIES

- Parents are required to submit completed enrollment documents as stipulated by the School and to settle tuition fees and all applicable charges in accordance with the School's regulations no later than 15 July 2026 (subject to class availability and official confirmation by the School), or by such other deadlines as may be prescribed by the School in accordance with actual enrollment conditions for each tuition payment option selected by Parents.
- After 15 July 2026, the School shall only admit Students who meet the enrollment requirements, for whom class places remain available, and whose Parents have fully completed all required payments in accordance with the School's regulations. Tuition fees for the remaining period of the academic year shall be calculated on a full-month basis.

V. LATE PAYMENT POLICY

- Late payment charges shall apply to any overdue fees and shall be calculated from the commencement date of the Semester, as follows:

Semester	Payment duedate
Semester 1	15/07/2026
Semester 2	15/12/2026

- The late payment charge calculation period, based on the applicable fee payment deadlines stated above, shall apply to Students in actual attendance. The School shall impose a late payment charge at a rate of 0.05% per day on all overdue amounts. Late payment charges shall accrue until the date of full payment.
- After 15 working days from the date the late payment charge arises, should the outstanding amounts remain unpaid in full, the School reserves the right to temporarily suspend the provision of educational services and the release of any related Student records until full settlement of all outstanding fees is received.
- In the event that a Student permanently discontinues enrollment, Parents shall remain responsible for the full settlement of all outstanding fees in accordance with the School's regulations on mid-academic-year withdrawal or transfer, together with any applicable late payment charges.

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B. PREFERENTIAL POLICIES

General Regulations:

1. All incentive policies shall apply only to Students who have fully fulfilled all financial obligations for the 2025–2026 Academic Year, including tuition fees, Student Service Fees, and any other applicable charges (if any).
2. Tuition incentives shall be applied in accordance with the following offset principles:

2.1. The total value of all Scholarships, Awards, and Incentives actually received by a Student shall not exceed 100% of the published tuition fee applicable to that Student.

2.2. In the event that a Student qualifies for both a Scholarship and one or more Awards, only one (01) Scholarship or Award with the higher value shall be granted.

2.3. Scholarships and tuition fee reductions shall be deducted progressively from the tuition fee in the order specified in Section B, Article 2, Clause 2.3, and shall be subject to the following principles:

a. Percentage-based Scholarships and tuition incentives for children/relatives of teachers or staff shall be calculated based on the published tuition fee;

b. Percentage-based tuition incentives shall be calculated by applying the corresponding percentage to the remaining tuition fee payable, after deducting the published tuition fee less any higher-priority Scholarships and/or Incentives (with lower order numbers);

c. The order of deduction of Scholarships and Incentives from tuition fees:

- Talent Scholarship / Shining Scholarship
- Early Payment / Full-Year Payment Incentives
- Sibling Discount
- Other percentage-based incentives (if any)
- Other fixed-amount tuition fee reductions (if any)

I. DISCOUNTS BASED ON PAYMENT DUEDATE

Parents may select one of the following payment options as specified in Section 1 or Section 2 below:

1. Incentives applicable to one-time (full) payment::

Eligibility	Payment options	05/02/2026	15/04/2026	30/05/2026	30/06/2026	15/07/2026
Current Students	Tuition Fee Discount Percentage Payable once	12%	8%	5%	2%	1%
	Tuition Fee Discount Percentage Payable twice (*)	8%	4%	1%	0%	0%
New Students	Tuition Fee Discount Percentage Payable once	10%	6%	4%	2%	0%
	Tuition Fee Discount Percentage Payable twice (*)	6%	3%	1%	0%	0%

(*) Conditions of application: The above incentive shall apply **once (01)** only to the first tuition fee payment period.

2. Incentives applicable to full-year tuition payment by installment made before 15 April 2026:

Eligibility	Payment options	05/02/2026	15/04/2026
Current Students	Tuition Fee Discount Percentage Payable once	9%	5%
New Students	Tuition Fee Discount Percentage Payable once	7%	3%

Conditions of application:

- Maximum installment period: 9 months
- Installment conversion fee: Free
- Applicable bank: Parents are kindly requested to contact the Admissions & WISers Connect Office or the Accounting Department for further information.

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II. SIBLINGS POLICY

- Applicable within the same Academic Year and determined by the birth order of biological siblings in the same family, based on birth certificates or a marriage certificate provided by Parents at the time of tuition payment.
- This policy may be applied in conjunction with other financial incentive policies in the 2026–2027 academic year.
- Fee calculation: The applicable percentage of tuition fees and the School Development and Facilities Fee shall be applied after deducting Scholarships (if any), early payment incentives, and academic-year-based incentives, in accordance with Section B, General Regulations, Clause 4.

Applicable discounts	Second child	Third child	From the 4th child onward
Tuition Fee Discount Rate	10%	15%	20%
School Development and Construction Fee Discount Rate	30%	60%	60%

III. SCHOOL DEVELOPMENT AND CONSTRUCTION FEE DISCOUNT

- **Discounts for current students based on the number of consecutive years studied at the school:**

Academic year	Second academic year	Third academic year	Fourth academic year	Fifth academic year	From the sixth academic year onwards
Discount rate	20%	40%	60%	80%	100%

- **Conditions of application: Current students must pay tuition fees no later than July 15, 2026.**

C. TALENT SCHOLARSHIP POLICY

The Wellspring Talent Scholarship Fund, with a total value of up to VND 20 billion, is applicable to New and Current Students. Detailed terms and conditions are stipulated in published Talent Scholarship Policy for the 2026–2027 academic year.

Scholarships	For Current Students	For New Students
Link to Documents	https://bit.ly/HBTN-HSHH	https://bit.ly/HBTN-HSM
QR code to Documents		

D. POLICIES RELATED TO WITHDRAWAL, DEFERRAL, AND FEE REFUND

General Regulations:

- The School reserves the right to review and adjust policies related to withdrawal, transfer, deferment, and fee refunds in order to align with the School's actual operational circumstances and applicable legal regulations based on actual time.
- All fees and incentives set out in the current Fee Schedule apply to tuition fees for the 2026–2027 academic year and shall take effect from the official date of issuance of the Fee Schedule until replaced by a subsequent written notice.

I. PROCEDURE FOR SCHOOL TRANSFER/WITHDRAWAL

- Parents whose Student intends to withdraw or transfer are required to complete the Application for Withdrawal and submit it to the Admissions & WISers Connect Office at least 30 days prior to the Student's last day of attendance/ withdrawal date at the School.
- If the required notice period is not met, the School shall determine the Student's **last day of attendance/ withdrawal date as 20 days** from the date a complete application is received by the Admissions Office. In all cases, if the last day falls in the following academic month, tuition fees shall be charged on a full-month basis.
- The Student's academic records shall be released to Parents within three (03) working days after all outstanding fees (if any) have been fully settled and an acceptance letter from the receiving school has been provided.

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II. TRANSFER POLICY

- Tuition fee transfer is applicable only in cases where the Students are siblings (brothers and sisters) currently enrolled at Wellspring Hanoi, in accordance with the tuition policy set out in Section A, Article II, provided that Parents have fully complied with the Transfer/Withdrawal procedures prescribed in Section D, Article I.
- The transferable amount shall be 100% of the remaining tuition fees, after deducting tuition fees for the months already attended or the month in which the Student's last day of attendance / withdrawal date falls.

III. DEFERRAL POLICY

- The Fee Deferment Policy applies only to Students taking a temporary leave of at least one (01) Semester and may be deferred for up to one (01) consecutive year. The deferred amount includes tuition fees under Section A, Article II, school bus service fees, and after-school care fees, provided that Parents fully comply with the withdrawal procedures set out in Section D, Article II. The School reserves the right to review and approve each deferment request. The deferred value shall be 100% of the remaining tuition fees after deducting fees for months already attended or the month of the Student's last day of attendance / withdrawal date.
- Deferred tuition fees, after-school care fees, and school bus service fees apply only to amounts paid for the remaining months of the same Academic Year; for mid-month withdrawal, only prepaid fees for subsequent months shall be deferred.
- Upon re-enrollment after the deferment period, any change in tuition, after-school care, or school bus fees shall require payment of the difference in accordance with the fee schedule and incentive policies of the relevant Academic Year.
- If the deferment exceeds one (01) Academic Year or the Student does not re-enroll in the following Academic Year, remaining fees shall be refunded under the applicable withdrawal/transfer refund policy.
- If the Student fails to meet the required placement assessment upon return (where required), the School shall cancel the reserved placement and refund 100% of the deferred fees.

IV. REFUND POLICY

1. Conditions for the application of the fee refund policy for Students withdrawing or transferring schools

Date of Withdrawal / Last Day of School	Final settlement/Refund (if any)
Before July 15, 2026	• Refund amount = Amount paid – 10% of the net annual tuition fee
From July 16, 2026 to August 02, 2026	• Refund amount = Amount paid – 15% of the net annual tuition fee
From August 03, 2026	• Refund amount = Amount paid – (tuition fees for months already attended or the month of the Student's last day of attendance / withdrawal date) – 10% of the total net tuition fees for the remaining months

- This policy applies to all Students who have paid tuition fees (in part, by installment, or in full) for the 2026–2027 Academic Year.
- The School shall process final settlement and refund any remaining amounts (if any), and handle related Student records, only after Parents have fully complied with the transfer/withdrawal procedures prescribed in Section D, Article I.
- Students withdrawing or transferring are required to return all library books and any School-owned property. The School reserves the right to withhold the release of academic records and the final fee settlement if any mandatory fees remain outstanding or if the above returns have not been completed.

2. Refund timeline and designated receiving account

- Refundable amounts shall be transferred to the Parent/Legal Guardian/Company within fifteen (15) working days from the date the School receives written confirmation of the Student's final settlement statement and the bank account details for refund.
- Refunds shall be made via bank transfer to the refund account registered by Parents at the time of enrollment. In the event of any change to the registered refund account, Parents are required to complete the "Request for Change of Refund Bank Account" form and provide written confirmation from the originally registered Parent if the payee is different from the initial registration.

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E. PAYMENT METHODS

Payments may be made using the following methods:

- Cash or card payment made in person at the Accounting Office
- Installment payment by credit card made in person at the Accounting Office
- One-time or installment card payment via the online payment gateway at: onepay.vn/wellspring/ or by scanning the QR code:
- Bank transfer to the School's bank account:

Online payment gateway

Bank name	MILITARY COMMERCIAL JOINT STOCK BANK (MB BANK)	QR CODE
Account Name	• SSG EDUCATION JSC/ CÔNG TY CỔ PHẦN ĐẦU TƯ VÀ PHÁT TRIỂN GIÁO DỤC S.S.G	
Account Number	• 0521 100 386 868	
Transfer Description	• [Student ID] [Student's Full Name] [Class] [Type of Fee Paid]	

Note:

- The payer shall be responsible for all bank charges (if any).
- In the case of ATM transfers, Parents are requested to contact the Accounting Office to provide the Student's name and class, payment amount, and fee category via the hotline 0936 203 888 or (024) 7305 8668, extensions 131 and 133.
- The School shall not be liable for any delays in bank transfers resulting from incorrect information provided or bank-related issues.
- Parents requiring a corporate invoice are requested to provide invoicing details to the Accounting Office prior to tuition payment. An electronic invoice will be issued and sent to one (01) registered email address provided by Parents.

Scan QR code to learn more about Wellspring Hanoi



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IS FULLY ACCREDITED FOR GRADES 1 - 12 BY

ĐẠT CÔNG NHẬN KIỂM ĐỊNH TOÀN DIỆN TỪ LỚP 1 ĐẾN LỚP 12 TỪ TỔ CHỨC

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